

# Slaley Parish Council

Notice is hereby given that a meeting of the Slaley Parish Council will be held on the 19<sup>th</sup> May 2025 at 7pm, when the following business will be considered and transacted.

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## AGENDA

- 1 **ELECTION OF CHAIR** (Declaration of Acceptance of Office to be signed)
- 2 **ELECTION OF VICE CHAIR** (Declaration of Acceptance of Office to be signed)
- 3 **APOLOGIES FOR ABSENCE**
- 4 **MEMBERS DISCLOSURE OF INTERESTS** (Declaration of Acceptance of Office to be signed and register of interest to be completed)
- 5 **AGREEING THE MINUTES OF THE LAST MEETING** (dated 13<sup>th</sup> May 2024 – cannot be completed)
- 6 **ADOPT CODE OF CONDUCT**
- 7 **ADOPT STANDING ORDERS**
- 8 **ADOPT DATA PROTECTION POLICY**
- 9 **ADOPT GRANTS POLICY**
- 10 **ADOPT ADVERTISING POLICY**
- 11 **FULFILLING VOLUNTEER ROLES**
  - a) Councillor to represent the Parish Council on the Commemoration Hall Committee
  - b) Councillor to prepare brief for Slaley News of Parish Council business
  - c) Councillor to become custodian of the Defibrillator
  - d) Councillor to manage social media activity
  - e) Councillor to manage Parish website
  - f) Councillor to act as contact for Community Play Area
12. **FORMATION OF SUB-COMMITTEES** (previous years proposals to consider)
  - a) Proposal to establish a *Slaley Parish Grass Cutting* sub-committee to review current arrangements and make proposals for the future (including the election of a chairperson and identification of Council members)
  - b) Proposal to establish a sub-committee to review how the Council best services the needs of its community (including the election of a chairperson and identification of Council members)

- c) Proposal to establish a sub-committee to review the part the Community Play Area fulfils within the community and the relationship that exists between interested parties in relation to it (including the election of a chairperson and identification of Council members)

**13. REVIEW AND APPROVE ANNUAL RISK ASSESSMENT (Last reviewed April 2024)**

**14. REVIEW AND APPROVE THE 'YEARLY PLANNER'**

**15. REVIEW BANKING ARRANGEMENTS**

**16. YEAR END ACCOUNTS**

**17. TO COMPLETE THE ANNUAL RETURN FOR YEAR ENDING 31ST MARCH 2025 AND THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)**

**18. TO DETERMINE DATES, TIME AND PLACE OF COUNCIL MEETINGS FOR 2025/26**